

22.03.2024

**NOTICE INVITING APPLICATIONS FOR
EMPANELMENT OF DISPUTE BOARD MEMBERS IN NHSRCL**

Applications for empanelment of Dispute Board Members in NHSRCL are hereby invited on prescribed format from eligible officers as per eligibility criteria. The prescribed format and other details such as eligibility conditions, terms & conditions of empanelment and fee structure are enclosed. The duly filled applications along with all self-attested documents from eligible officers must be emailed to dbempanelment@nhsrcl.in in soft copy in Pdf format. Hard copies of applications to be sent to: -

Executive Director/Contract,
Room No. 213, 2nd Floor, Asia Bhawan,
Road no. 205, Sector 9,
Dwarka, New Delhi – 110077

The empanelment process shall be conducted at the interval of every 6 months with cut off date and time are 31st January at 3:00 PM & 31st July at 3:00 PM. The submission of applications shall be both in hard & soft copy. Applications duly signed and supported with self-attested Annexures & documents received only by due date and time shall be considered.

J. Ghosh
22/3/24

**Executive Director/Contract
National High Speed Rail Corporation Limited (NHSRCL)**



ELIGIBILITY CONDITIONS, TERMS & CONDITIONS OF EMPANELMENT AND FEE STRUCTURE OF DISPUTE BOARD (DB) MEMBERS IN NHSRCL

1. NHSRCL will publish the proforma for submission of application for Empanelment in its website along with selection criteria for DB member (Annexure A Proforma for Application as DB member). The interested candidate shall download and submit the required details in proforma along with the supporting documents to dbempanelment@nhsrcl.in for empanelment as DB member in NHSRCL in soft copy in Pdf format. Hard copies of applications to be sent to: -

Executive Director/Contract,
Room No. 213, 2nd Floor, Asia Bhawan,
Road no. 205, Sector 9,
Dwarka, New Delhi – 110077

2. The empanelment process shall be conducted at the interval of every 6 months with cut off date of 31st January & 31st July.
3. The selection criteria for DB member, the remuneration and fee payable to the DB member shall be as below:
 - a. List of interested applicants for empanelment received in past 6 months will be prepared.
 - b. The criteria(s) for empanelment of the candidate are mentioned as below.
 - i. The person
Shall have a minimum 20 years of experience in linear infrastructure such as metro, railways or roadways in at least two (02) contracts of value more than Rs.50 Crores, preferably under FIDIC General Conditions,
And
Should be in service/ retired from service in a minimum pay scale of Rs.37,400-67,000 (GP-10000) (L-14) (CDA) / 1,20,000 – 2,80,000 (E-8) (IDA),
 - ii. Person having experience of multilateral funding agencies, Design Build lump sum contracts & FIDIC (Yellow Book, Pink Book) based GCC shall be preferred while empanelment,
 - iii. The person should have experience in dealing with contract matters/disputes for a minimum period of 5 years,
 - iv. The minimum age of person shall be 50 years and maximum age of DB member shall be 65 years on the date of submitting application,
 - v. The applicant should make a full disclosure regarding assignments/relationships taking into account the schedule in the proforma. This disclosure should indicate that the member shall not have any conflict of interest,



- vi. The person applying for empanelment should be physically and mentally fit,
 - vii. The member should have a professional degree in either Engineering/ Finance/ Law,
 - viii. No vigilance/ disciplinary case at the time of application. In case of any vigilance/ disciplinary case subsequently, empanelment as Dispute Board member will cease.
- c. The approved list of DB members will be published on the NHSRCL's website.
 - d. At the time of offer of engagement as DB member the applicant shall be asked to update the information in his application form so as to ensure that he/she has not more than one Dispute Board currently ongoing and no Conflict of Interest has arisen.
 - e. The remuneration and fee payable to the DB member shall be as below.

The monthly retainer fee and Rates for the regular Site visits shall be paid as below*:

SN	Description	Unit	Rate
1	Monthly Retainer Fee for		
(i)	Contract Packages above INR 500 crores	Per Month	INR 1,00,000
(ii)	Contract Packages less than INR 500 crores	Per Month	INR 60,000
2	Monthly Retainer fee during DNP	Per Month	2/3 of above
3	Daily fee for Site Visits	Per Day	INR 25,000
4	Site Visit Expenses (All reimbursable as per actuals: This may be arranged by the Company/Contractors alternatively)	Air Tickets	Domestic Economy International- Economy Class
		Accommodation	Equivalent to Executive Director NHSRCL entitlement

*NHSRCL reserves the right to vary the above periodically



ANNEXURE A- PROFORMA FOR APPLICATION AS DISPUTE BOARD (DB) MEMBER

To,
Managing Director
National High Speed Rail Corporation Ltd.
Asia Bhawan, 2nd Floor, Road No.-205,
Sector-9, Dwarka, New Delhi – 110077.
Email: xxxx@

Sub: Empanelment for Dispute Board Members in National High Speed Rail Corporation Ltd. (NHSRCL)

Sir,

I am hereby submitting my application for the empanelment as Dispute Board Member in NHSRCL. Kindly find below my details for empanelment with NHSRCL as Dispute Board Member:

PERSONAL DETAILS: -

1.	Name		Affix your latest passport size photograph, duly self-attested
2.	Father's/ Husband's Name		
3.	Date of Birth		
4.	Age as on 31.01.2024	...Yrs.....Months.....Days	
5.	Organization/ Department (in which serving or from where retired)		
6.	Service (i.e. IRSE etc.)		
7.	Present Designation or designation at which retired		
8.	Present Pay-scale, if serving		
	Pay-scale at the time of retirement, if retired (Date of retirement)		
9.	Correspondence Address		
10.	Permanent Address		
11.	Contact No. (with STD code)	Phone.....	
		Mobile.....	
12.	E-mail ID		



13. EDUCATION DETAILS (Graduation onwards)

S.N.	Qualification	Name of Board/ Institute/ University	Year of passing

(Attach separate sheet, if required)

14. EXPERIENCE DETAILS (Last 10 years of the service/ before retirement): -

S.N.	Period		Designation	Organization	Responsibilities in brief
	From	To			

(Attach separate sheet, if required)

15. SPECIALISATION DETAILS

S. No	Field of Specialization

- Total work experience in the relevant field - Years.
- Experience with Railways/ Metro Rail Organizations - Years.



16. SELF DECLARATION

I hereby declare that:-

- a) I submit that there is no vigilance /disciplinary case pending against me.
- b) I have never been convicted nor facing any criminal prosecution.
- c) I have never appeared in any arbitration against NHRCL
- d) I hereby unconditionally agree to abide by the terms and conditions issued by NHRCL vide "NOTICE INVITING APPLICATIONS FOR EMPANELMENT OF DISPUTE BOARD MEMBERS IN NHRCL" dated 22.03.2024 and violation of any condition of the said order shall make me liable for removal of my name from the panel without giving any further notice.
- e) I note that my name will be deleted from the panel as soon as I attain 67 years of age and I will ensure conclusion of ongoing dispute cases referred to me within minimum time after attaining age of 67 years.
- f) I declare that information given above from [S.No.1 to 16 a) to e)] is true to the best of my knowledge & belief.
- g) If I do not abide by the condition of empanelment, my name may be deleted from the empanelment list.
- h) In case I am nominated as a DB member in any Contract Package in NHRCL, I will not take up more than one Dispute Board member (full time) or as decided by NHRCL. I shall submit an undertaking to this effect as per the NHRCL proforma.
- i) The nature of present and past assignments done by me do not lead to conflict of Interest.
- j) In case I am nominated as DB Member in any Contract Packages in NHRCL, I will submit consent from the organisation with which I am employed, if employed at the time of offer of nomination.

Date:

Signature

Place:

Name of Applicant.....

Email Address

Mobile No.....

