

National High-Speed Rail Corporation Limited
(A Joint Sector Company of Govt. of India and Participating State
Government) 2nd Floor, Asia Bhawan, Road No. 205, Sector-9, Dwarka, New
Addendum No. 5

Name of Work:

CARRYING OUT ENVIRONMENTAL IMPACT ASSESSMENT STUDY / FIELD WORK AND PREPARATION OF ENVIRONMENT IMPACT ASSESSMENT REPORT & ENVIRONMENT MANAGEMENT PLAN FOR PROPOSED DELHI-VARANASI SECTION (ABOUT 865 KMS LONG)

Date: 21.05.2020

Tender No.: NHRCL/CO/CONTRACT/EIA/2020/07

Following may please be considered

Item No.	Refer Para No.	Original Paragraph	Revised Paragraph
1.	SECTION-I, NOTICE INVITING TENDER (NIT), Page 5		Add Annexure 1 of NIT, "Procedure of online submission and opening of bids to NHRCL due to Covid-19" attached as Attachment 1 with this Addendum.
2.	SECTION-I, NOTICE INVITING TENDER (NIT), Page 4 / Clause 2 & Corrigendum No.4 / Item no. 1	To participate in the tender, Bidding documents can be purchased from 11:00 hrs. to 17.00 hrs. on all working days from 04.03.2020 to 28.05.2020 from the address mentioned in Para 1 above. The Bidding documents shall be given only to the person authorized in writing by the firm/ company. Cost of tender document shall be INR 5,900/- (Rupees Five Thousand Nine Hundred only), which is non-refundable. This amount should be paid in the form of Pay Order/Demand Draft payable in favour of M/s National High Speed Rail Corporation Limited payable at New Delhi. The GSTIN Certificate of the Bidder purchasing the Bidding document shall be submitted at the time of purchase of the Bidding documents.	Deleted
3.	SECTION-I, NOTICE INVITING TENDER	Bidding documents can also be downloaded from Employer website www.nhrcl.in or	To participate in the tender, the Bidding documents can be downloaded from NHRCL Website www.nhrcl.in or

Item No.	Refer Para No.	Original Paragraph	Revised Paragraph
	(NIT), Page 4 / Clause 3	<p>https://eprocure.gov.in/epublish/app . The bids can be submitted on the downloaded document along with a separate demand draft of INR 5,900/- (Rupees Five Thousand Nine Hundred only) towards the cost of Bidding documents at the time of submission of Bid, in a separate envelope marked "Cost of Bidding documents". Bids received without Bid Document Cost in specified form is liable to be summarily rejected.</p>	<p>https://eprocure.gov.in/epublish/app.</p> <p>Cost of tender document shall be INR 5,900/- (Rupees Five Thousand Nine Hundred only) inclusive of GST @18%, which is non-refundable.</p> <p>Payment of tender document cost/tender fee is to be made only by RTGS/NEFT/IMPS. No other mode of payment will be accepted. The bidders are required to submit scanned copies of e-receipt & UTR No. for payment transaction for tender document cost / tender fee through email in the designated email id as mentioned in tender document and the same will be uploaded along with Technical Bid (For identification , mention tender reference i.e EIA/2020/07/CONTRACT in remarks at the time of online transaction of payment, <u>failing which payment may not be considered</u>) at the time of online bid submission along with copy of GST registration no. The details of bank account of NHRCL in which payments are to be made is mentioned below:</p> <ol style="list-style-type: none"> Bank Account Name: National High-Speed Rail Corporation Limited Name & Address of the Bank: HDFC Bank Ltd, 209-214, Kailash Building, 26, Kasturba Gandhi Marg, New Delhi 110001 Account No - 57500000079852 Indian Financial System Code (IFSC): HDFC0000003 MICR Code: 110240001
4.	SECTION-I, NOTICE INVITING TENDER (NIT), Page 4 / Clause 4	Bids must be accompanied by a bid security for For INR 2,60,000/- (Rupees Two Lakh Sixty Thousand only) in form of DD/ Pay Order/ Bank Guarantee as	Bids must be accompanied by a bid security for INR 2,60,000/- (Rupees Two Lakh Sixty Thousand only) in the form as specified in Clause 15 of Instruction to Bidders in

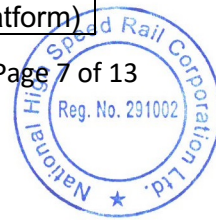
Item No.	Refer Para No.	Original Paragraph	Revised Paragraph						
		specified in Clause 15 of Instruction to Bidders in the Bidding documents and shall have to be valid for 45 days beyond the last date of validity of the bid.	the Tender documents.						
5.	SECTION-I, NOTICE INVITING TENDER (NIT), Page 5 / Clause 9 & Corrigendum No. 4 / Item no. 2	<p>Date of Receipt and opening of Technical Bids: The completed Bids must be dropped in the nominated tender box or delivered to the address below during office hours from 04.03.2020 onwards but not later than 11:00 hrs. on 29.05.2020. Technical Bids will be opened at 11:30 hrs. on 29.05.2020 in the presence of Bidders who choose to be present. Employer will not be responsible for any delays in Bidder obtaining the Bidding documents from NHSRCL/Website or receipt of the submitted bid by Employer. However, Employer reserves the right to postpone/defer the opening, if it deems fit.</p>	<p>Date and time of online Submission of Tender:</p> <table border="1" data-bbox="1330 421 2092 560"> <tr> <td data-bbox="1330 421 1637 491">Tender submission start date & time</td> <td data-bbox="1637 421 1675 491">:</td> <td data-bbox="1675 421 2092 491">09.06.2020 from 10:00 Hrs.</td> </tr> <tr> <td data-bbox="1330 491 1637 560">Tender submission end date & time</td> <td data-bbox="1637 491 1675 560">:</td> <td data-bbox="1675 491 2092 560">10.06.2020 upto 15:00 Hrs.</td> </tr> </table> <p>Technical Bids will be opened at 15:00 hrs. on 11.06.2020 as per procedure described in Annexure 1 of NIT in the presence of Bidders who choose to join through online. NHSRCL will not be responsible for any delays in Bidder obtaining the Bidding documents from NHSRCL Website or receipt of the submitted bid by NHSRCL. However, NHSRCL reserves the right to postpone/defer the opening of bids, if it deems fit.</p>	Tender submission start date & time	:	09.06.2020 from 10:00 Hrs.	Tender submission end date & time	:	10.06.2020 upto 15:00 Hrs.
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Tender submission end date & time	:	10.06.2020 upto 15:00 Hrs.							
6.	SECTION-II, INSTRUCTIONS TO BIDDERS (ITB), Page 7	<p>1.5 NIT Response:</p> <p>b) By a duly authorized person holding the power of attorney in the case of a limited company or corporation (a certified copy of the power of attorney <u>in original shall accompany the Tender</u>).</p>	<p>1.6 NIT Response:</p> <p>b) By a duly authorized person holding the power of attorney in the case of a limited company or corporation (a certified copy of the power of attorney shall accompany the Tender).</p>						
7.	SECTION-II, INSTRUCTIONS TO BIDDERS (ITB), Page 8	<p>3.1 The Bidding documents include the following:</p> <p>Single Stage Two Packet Bid consisting of Notice Inviting Tender (NIT), Instruction to Bidders (ITB), Bid Data Sheet, Bidding Forms, Terms of Reference (TOR), Special Condition of Contract (SCC), General Condition of Contract (GCC), Contract Forms, Financial Bid proposal and Bill of Quantities.</p>	<p>3.1 The bidding documents include the following:</p> <p>Single Stage Two Packet Bid consisting of Notice Inviting Tender (NIT) including Annexure-1 of NIT, Instruction to Bidders (ITB), Bid Data Sheet, Bidding Forms, Terms of Reference (TOR), Special Condition of Contract (SCC), General Condition of Contract (GCC), Contract Forms, Financial Bid proposal and Bill of Quantities.</p>						

Item No.	Refer Para No.	Original Paragraph	Revised Paragraph
8.	SECTION-II, INSTRUCTIONS TO BIDDERS (ITB), Page 10 / Clause 11.1	<p>Submission of fully responsive Bid</p> <p>The Bidder shall submit a fully responsive bid including all the supporting documents requested in the Bid document. Once the bids are received and opened, Bidders shall not be required nor permitted to change the substance, quoted fee and so forth except at the time of negotiations carried out in accordance with the provisions of the Bid document. However, the Employer may ask in writing from the Bidders any clarifications/ information based on the documents submitted with the bid considered necessary for evaluation, but not having any effect on the quoted fee and the substance of the bid. Bids must be delivered at the address given in the NIT on or before the time and date stated in the NIT or any new date established by Employer according to provisions as set out in relevant Clauses of Instruction to Bidders. The Bids duly filled must be received by Employer at address specified not later than the date and time as mentioned in the NIT.</p>	<p>Submission of fully responsive Bid</p> <p>The Bidder shall upload a fully responsive bid online on specified link provided by NHSRCL under “Annexure 1 of NIT” including all the supporting documents requested in the Bid document. Once the bids are uploaded and opened, Bidders shall not be required nor permitted to change the substance, quoted fee and so forth except at the time of negotiations carried out in accordance with the provisions of the Bid document. However, the Employer may ask in writing from the Bidders any clarifications/information based on the documents submitted with the bid considered necessary for evaluation, but not having any effect on the quoted fee and the substance of the bid.</p> <p>Bid Submitted without ‘Bid Security & Tender fee’ shall not be accepted and online tenders/bids of such bidders shall liable to be rejected summarily.</p>
9.	SECTION-II, INSTRUCTIONS TO BIDDERS (ITB), Page 11 / Clause 11.3	<p>Bids shall contain no interlineations or overwriting, (except as necessary to correct errors) made by Bidders themselves. The person(s) who signed the Bidding document must initial any such corrections, interlineations or overwriting. Bids received after submission due date and time shall be rejected and returned unopened to the bidder.</p>	<p>Bids shall contain no interlineations or overwriting, (except as necessary to correct errors) made by Bidders themselves. The person(s) who signed the Bid document must initial any such corrections, interlineations or overwriting. <u>Link for uploading of tenders/bids shall be closed at the date & time of submission prescribed in NIT after which no tender shall be accepted.</u></p>
10.	SECTION-II, INSTRUCTIONS TO BIDDERS (ITB), Page 11 / Clause 11.4	<p>Bids should be submitted in two separate sealed Envelopes submitted simultaneously, clearly marked</p> <p>(i) Technical Bid along with Cost of Bidding document and Earnest Money Deposit containing</p>	<p>Bids should be scanned & uploaded in two separate <u>password protected PDF documents in one ZIP folder.</u> Both documents should be clearly named as:</p>

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		<p>the documents listed in ITB 11.5.</p> <p>(ii) Financial Bid (duly filled BOQ and Letter of Financial Bid)</p>	<p>(i) “TECHNICAL BID for SIA” (consisting of Letter of Technical Bid, Cost of Bidding document, Earnest Money Deposit and all documents listed in ITB 11.5 duly filled, signed and stamped.)</p> <p>(ii) “FINANCIAL BID for SIA” (consisting of Letter of Financial Bid and BOQ duly filled, signed and stamped)</p>
11.	SECTION-II, INSTRUCTIONS TO BIDDERS (ITB), Page 12 / Clause 11.5 (Note)	Note: All Bid Forms to be signed and stamped on all pages by Authorized Signatory and submitted in original .	Note: All Bid Forms to be signed and stamped on all pages by Authorized Signatory and submitted as per procedure described in Annexure 1 of NIT
12.	SECTION-II, INSTRUCTIONS TO BIDDERS (ITB), Page 12 / Clause 13.1	<p>The bid shall be delivered, duly on or before the due date and time, containing the Technical and Financial Bid in two separate sealed envelopes, at the address given in BDS and as described below: -</p> <p>a) The two sealed envelopes one marked “TECHNICAL BID-ORIGINAL” and other “FINANCIAL BID-ORIGINAL” shall be sealed in a large envelope. This envelope shall mention name of work at the top and the name of the submitting Bidder at the left hand corner of the envelope.</p> <p>b) In addition, the Bidder shall submit copies of the Technical and Price Bids, in the number specified in the BDS and clearly mark them “COPY.” In the event of any discrepancy between the original and the copies, the original shall prevail.</p>	<p>The completely filled up bid (as per given instruction in Bid document) will be uploaded on link provided by NHRSL to the bidders through email with a user ID and password for uploading of bid documents as described below: -</p> <p>a) Both, Technical as well as Financial Bid will be uploaded as two separate password protected PDF documents. The documents will be password protected individually. Both these documents will be zipped together in one folder. The passwords will not be shared by the bidders at the time of uploading of bid documents</p> <p>b) All documents which are to be submitted as scanned documents shall be typed or written in indelible ink (in the case of copies, legible photocopies are also acceptable) and all the pages shall be signed by a person or persons duly authorized to sign on behalf of the Bidder before scanning and uploading (in .pdf format), in accordance to Annexure 1 of NIT. All pages of the Tender, where entries or amendments have been made, shall be initialed and dated by the person or persons signing the Tender.</p>

Item No.	Refer Para No.	Original Paragraph	Revised Paragraph
13.	SECTION-II, INSTRUCTIONS TO BIDDERS (ITB), Page 13 / Clause 13.2	In addition to the above, the envelope shall also contain the name and address of the bidder to enable bid to be returned unopened, if so required. Bidder must give their complete postal address of correspondence correctly with PIN code. NHSRCL shall not be responsible for any failure of dispatch of letter by the Postal Department	In addition to the above, Bidder must give their complete postal address of correspondence correctly with PIN code. NHSRCL shall not be responsible for any failure of dispatch of letter by the Postal Department, if required.
14.	SECTION-II, INSTRUCTIONS TO BIDDERS (ITB), Page 13 / Clause 15.1	<p>15.1 Earnest Money Deposit</p> <p>The bidder must furnish the Bid Security/Earnest Money Deposit as indicated in BDS for the work as specified failing which the Bid shall be summarily rejected. The Earnest Money Deposit may be in any one of the following forms:</p> <p>a) Pay Order/Demand Draft / irrevocable Bank Guarantee of any Scheduled Bank in India (except Co-operative Bank) in favour of National High Speed Rail Corporation Limited payable at a place as given in BDS. It is mandatory for bidders to provide their bankers details (name of bank and branch) along with their own bank details (account no., name of account holder, NEFT /RTGS details). In case of Bank Guarantee the same shall be valid till the period mentioned in BDS.</p> <p>(b) Employer shall not be liable for payment of any interest on the Earnest Money Deposit.</p>	<p>15.1 Earnest Money Deposit</p> <p>The bidder must furnish the Earnest Money Deposit (EMD) as indicated in 'BDS' for the work as specified failing which the bid shall be summarily rejected and shall not be evaluated further. The instrument type for payment of EMD is to be done only by RTGS,NEFT and IMPS and no other mode of payment will be accepted. The EMD (as applicable) has to be deposited at least a day before the bids are to be opened, by 14:00 hours (Indian Standard Time - GMT+5:30). The acknowledgement/receipt of such payment of EMD shall be emailed to the 'Bid Administrator' of the bidding process on the day of submission of tender EMD in NHSRCL's account. Bidders will also be required to upload the scanned copies of payment transaction of Bid security / EMD at the time of online bid submission. The detail of Bank account of NHSRCL to facilitate the payment is mentioned below:</p> <p>a) Bank Account Name: National High-Speed Rail Corporation Limited</p> <p>b) Name & address of the Bank: HDFC Bank Ltd, 209-214, Kailash Building, 26, Kasturba Gandhi Marg, New Delhi,110001</p> <p>c) Account No - 57500000079852</p> <p>d) Indian Financial System Code (IFSC): HDFC0000003</p> <p>e) MICR Code: 110240001</p>

Item No.	Refer Para No.	Original Paragraph	Revised Paragraph
			<p>Note: Bidders to note that the payment of bid security shall be made from the account of bidder only. However, in case of JV/ Consortium, the bid security can either be paid from JV/Consortium account or one of the constituent members of JV/Consortium.</p> <p>i) If bid security has been made in other than the account mentioned above, same shall not be accepted and all such bids shall be considered ineligible and summarily rejected.</p> <p>ii) It is mandatory for bidders to provide their bankers details (name of bank and branch) along with their own bank details (account no., name of account holder, NEFT / RTGS details).</p> <p>Employer shall not be liable for payment of any interest on the Earnest Money Deposit.</p>
15.	SECTION-II, INSTRUCTIONS TO BIDDERS (ITB), Page 14 / Clause 17.1	Technical Bids will be opened at the address mentioned in “Notice Inviting Tender” in presence of bidders or authorized representatives of bidders who wish to attend the opening of bids. Physical presence during bid opening is optional.	For opening of the technical bids on a notified date, a virtual on-line meeting (zoom/webex or other similar meeting platform) will be held inviting the bidders who have submitted the bids. The invitations for online meeting will be sent by email along with the information of the software/platform to be used for meeting. In this regard, bidders are requested to read the procedure described in Annexure 1 of NIT . <u>The entire online meeting of opening of bid shall be recorded and kept for records and confirmation.</u>
16.	SECTION-II, INSTRUCTIONS TO BIDDERS (ITB), Page 15 / Clause 18.2, Technical Bid	All Bids which meets the Qualifying Criteria will proceed to the next stage i.e. Financial Bid Evaluation. The Financial Bid shall be opened in the presence of the bidder’s representatives who choose	All Bids which meets the Qualifying Criteria will proceed to the next stage i.e. Financial Bid Evaluation. For opening of the financial bids on a notified date, a virtual on-line meeting (zoom/webex or other similar meeting platform)



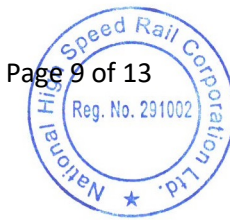
Item No.	Refer Para No.	Original Paragraph		Revised Paragraph
	Evaluation, Step 2: Evaluation on Qualification Criteria, 2 nd Paragraph	to attend.		will be held inviting the eligible bidders. The invitations for online meeting will be sent by email along with the information of the software/platform to be used for meeting. In this regard, bidders are requested to read the procedure described in Annexure 1 of NIT . <u>The entire online meeting of opening of bid shall be recorded and kept for records and confirmation.</u>
17.	SECTION-II, INSTRUCTIONS TO BIDDERS (ITB), ANNEXURE-I, BID QUALIFYING CRITERIA, Clause No. 1.5, Page No 20	Notes: d) Normally BID SECURITY shall be submitted only in the name of the JV Firm and not in the name of constituent member. However, in exceptional cases BID SECURITY in the name of Lead Member can be accepted subject to submission of specific request letter from Lead Member stating the reasons for not submitting BID SECURITY in the name of JV Firm and giving written confirmation from JV members to the effect, that BID SECURITY submitted by the Lead Member may be deemed as BID SECURITY submitted by JV Firm.		Notes: d) Bidders to note that the payment of bid security shall be made from the account of bidder only. However, in case of JV/ Consortium, the bid security can either be paid from JV/Consortium account or one of the constituent members of JV/Consortium. If bid security has been made in other than the account mentioned above, same shall not be accepted and all such bids shall be considered ineligible and summarily rejected.
18.	SECTION-III, BID DATA SHEET (BDS), Page 22 / ITB 13.1	Bid to be submitted/ delivered / addressed (if it is sent by Post) to the office of: General Manager (Contracts), National High Speed Rail Corporation Limited, Asia Bhawan, Second Floor, Road No 205, Sector-9 Dwarka, New Delhi-110077.		Bids duly filled to be submitted as per the procedure described in Annexure 1 of NIT .
19.	SECTION-III, BID DATA SHEET (BDS), Page 22/ 4 th Row	13.1	Bid to be submitted/ delivered / addressed (if it is sent by Post) to the office of: General Manager (Contracts),	<DELETED>

Item No.	Refer Para No.	Original Paragraph		Revised Paragraph
			National High Speed Rail Corporation Limited, Asia Bhawan, Second Floor, Road No 205, Sector-9 Dwarka, New Delhi-110077.	
20.	SECTION-III, BID DATA SHEET (BDS), Page 22/ 5 th Row	13.1 a)	In addition to the Original of the Bid, one (1) Copy shall be submitted alongwith a soft copy. The Original and Copy shall be enclosed with a soft copy (DVD). The soft copies shall be in the form of scanned copies in PDF format. The copy of the Bids (Technical and Financial Bids) shall be sealed in the respective Technical and Financial Bid Envelopes.	<DELETED>
21.	SECTION-III, BID DATA SHEET (BDS), Page 22/ 7 th Row	15.1 a)	Pay order/ Demand Draft Payable at New Delhi Bank Guarantee for Bid Security/EMD shall be valid 45 days beyond the Bid Validity Period	<DELETED>

Sd/-

Place: New Delhi
Date: 21.05.2020

General Manager (Contract), NHSRCL



Annexure-1 of NIT

Instructions to bidders for Online Submission and Opening of bids
to NHRCL due to Covid-19

National High Speed Rail Corporation Limited (NHRCL), New Delhi, India has invited bids for certain works. The Bids were to be submitted to NHRCL in the manner as indicated in the bid documents. However, due to existing pandemic of Covid-19 and ensuing conditions; submission of bids and its opening cannot be done in the manner as prescribed in the bid document. Further, due to advisories issued by Government of India, *inter alia*, regarding social distancing and lockdown measures, NHRCL has decided to invite and open the bids online. The procedure which will be followed for such submission and opening has been indicated below and all bidders are requested to follow the instructions scrupulously.

A. Bid Administrator

- i. The bidding process will be conducted by a 'Bid Administrator'.
- ii. The information regarding correspondence details of 'Bid Administrator' will be communicated to concerned bidders by email or such other communication means as necessary, in advance.

B. Tender Documents for Open/Limited Tender

- i. For **Open Tenders**, the Tender document can be downloaded from NHRCL Website.
- ii. All the participating/prospective bidders for open tender must convey their email id and working mobile and landline telephone number to the designated email id provided by NHRCL for regular communication purposes.

C. Uploading of Bid Document by Bidders

- i. The completely filled up bid document will be uploaded on NHRCL's website by the bidders. The bidders shall seek an uploading link from NHRCL through email in the designated email id as mentioned in tender document (tendercontract@nhrcl.in) *only after submitting the proof of payment of cost of bidding document*.
- ii. The bidders will be provided with a link through email with a user ID and password for upload of bid documents.
- iii. **A online meeting through Video Conferencing to clarify issues regarding online bid submission procedure will be held on 27.05.2020 at 15:00 hrs. Interested eligible Bidders, who purchase the Bidding Documents beforehand/exempted bidders (submitted the proof of payment of cost through**

email in the designated email id as mentioned in tender document), will be invited to attend the meeting. Login credentials shall be provided to interested eligible Bidders through email.

- iv. Both, technical as well as financial bid will be uploaded as two separate password protected PDF documents. The documents will be password protected individually. Both these documents will be zipped together in one folder. The passwords **will not be shared** by the bidders at the time of uploading of bid documents.-
- v. The link provided for uploading bid documents will expire at a given date and time, and will no longer be available for uploading of documents. In case a bidder uploads more than one bid document, the last one of the uploaded documents will be considered for bid process.
- vi. The bidders must ensure that their bid submissions to NHSRCL are free from virus/malware/ransomware or such similar unwanted software code.

D. Submission of Earnest Money Deposit (EMD)

- i. The tender document cost/earnest money as specified in the bid document must be deposited in the account of NHSRCL through Immediate Payment System (IMPS), National Electronic Fund Transfer (NEFT) or Real Time Gross Settlement (RTGS). The details of the Bank in which the tender document cost/EMD is to be deposited is as under:
 - a. **Bank Account Name:** National High-Speed Rail Corporation Limited
 - b. **Name of the Bank:** HDFC Bank Ltd, 209-214, Kailash Building, 26, Kasturba Gandhi Marg, New Delhi 110001
 - c. **Account No** - 57500000079852
 - d. **Indian Financial System Code (IFSC):** HDFC0000003
 - e. **MICR Code:** 110240001
- ii. The EMD (as applicable) has to be deposited at least a day before opening of bids by 14:00 hours (Indian Standard Time - GMT+5:30). Any bid submitted without tender document cost/ EMD shall be considered as invalid and shall not be opened.
- iii. The acknowledgement/receipt of such payment of tender document cost/EMD shall be emailed to the '**Bid Administrator**' of the bidding process on the day of submission of tender document cost/EMD in NHSRCL's account as given in para D (i) above.
- iv. The Technical bid must also contain the details of bank account of the bidder. This account will be used to credit the amount of EMD back into the unsuccessful bidders' account, without any interest or any such levy.
- v. The copy of Bid security/ EMD shall be emailed to the 'Bid Administrator' of the bidding process on the day of submission of tender document cost/EMD in NHSRCL's account. Bidders will also be required to upload the scanned copy of Bid security / EMD at the time of online bid submission.



E. Submission of Password and Opening of Technical Bids

- i. For opening of the technical bids on a notified date, a virtual on-line meeting (zoom/webex or other similar meeting platform) will be held inviting the bidders who have submitted the bids. The invitations for online meeting will be sent by email along with the information of the software/platform to be used for meeting.
- ii. The **'Bid Administrator'**, who will be conducting the meeting will be notified to the bidders over email.
- iii. A window of 30 minutes, from the time of commencement of online tender opening meeting, would be given to all the bidders who have submitted the bids to provide their password for opening of the submitted technical bid, to the **'Bid Administrator'** of the meeting privately through chat or as an SMS/WhatsApp message on the number provided in advance through email.
- iv. All technical bids would be opened by **'Bid Administrator'** of the meeting, using the password so provided during the meeting, one by one.
- v. **In case it is not possible to open the file, which contains the technical bid, due to any reason whatsoever, the bid shall be disqualified.**
- vi. The entire online meeting of opening of Technical bid shall be recorded and kept for records and confirmation.
- vii. For opening of the Technical Bid, the bidder must make every effort to be present for the online technical bid opening meeting. However, for any reason whatsoever, the bidder is not able to join, but is able to send his password, the bidder's offer would be considered as **Valid**.
- viii. **The outcome of the Technical Bid evaluation will be informed to all the bidders through email.**

F. Password submission and opening of Financial Bids

- i. For opening of the financial bids, procedure as outline in Para E (i) to E (iv) as illustrated above will be followed for the opening of financial bid.
- ii. The opened financial bids would be shown on the screen online to the participating bidders.
- iii. **In case it is not possible to open the file, which contains the financial bid, due to any reason whatsoever, the bid shall be disqualified.**
- iv. The opened bids will be recorded on a summary sheet indicating bidder's name and their financial quote. This summary sheet will be displayed on screen, in the meeting by the **'Bid Administrator'**.
- v. The entire online meeting of opening of financial bid shall be recorded and kept for records and confirmation.
- vi. For opening of the Financial Bid, the bidder must make every effort to be present for the online financial bid opening meeting. However, if for any reason, the bidder is not able to join, but is able to send his password, the bidder's offer would be considered as **Valid**.

G. Other Instructions/Guidelines

- a. The bidders must ensure that their bids are complete in all respects and that their bids are password protected.

- b. The bids so submitted must be capable of opening with 'Adobe Acrobat Reader' and/or Adobe Acrobat. Use of any proprietary software for encrypting PDF or passwords leading to non-opening or readability of the submitted bid, will render the bid invalid.
- c. The bidders must check the integrity of bids to be submitted before uploading the same.
- d. The bidders must ensure that the bids are clearly marked as Technical and Financial indicating the name of the bidding agency.
- e. The bidders and/or their authorized representative(s) must make every effort to be present in the virtual online meeting (Zoom/Webex or other similar meeting platform) while opening of the bids.
- f. If a bidder has shared the password with the '**Bid Administrator**' for the opening of financial bid document but is unable to be present in the online financial bid opening process, the bid will be considered as valid.

Note: The bidders are required to submit soft copies of their bids electronically as per procedure mentioned in Annexure 1 of NIT. No other mode of submission will be accepted. All those bidders who have submitted their bids in physical form, their bids shall be returned once the online bid opening of this tender is concluded.

****End****

